

needed for your work. Since there are very few places that completely qualify on those lines, most of us have to accept something less. But try to have a designated place where you are comfortable and able to work efficiently. A carrell in the Library may be right for many students. A desk or a table at home may be possible. But whatever, determine where you will work and then work there! The reassurance of a correct environment is a big help and it makes one feel like working at that place. Some have studied while riding on the subway because they were determined to make use of all time available. That is good and may supplement your study place. But get accustomed to using your time in a place where you expect to use it as circumstances may allow. And, of course, there may be several places depending on where and how you are using the days.

#### --Amass the Essentials

When the time to study comes, get everything you need so that your time will not be interrupted by trips to get things for your work. It may not be possible to get everything..but make that the goal. The student avoids distractions and unnecessary delays with wasting of time by having the tools of study handy. In my world that even includes a small snack or so on which to chew. Others might not need that but if you do, get it along with the books, the paper, and the notes, etc. When everything is together you are prepared for a "siege", a relatively severe and dedicated period of study.

#### --Keeping the tools

Keep the tools of your study in good order...workable pens, ruler, highlighter, etc. Be sure to have plenty of paper and notebooks. Remember that this study is not just for one class but really for a lifetime.